

GENERAL INFORMATION

Accommodation

We have negotiated rates and blocked a number of rooms in hotels in Dubai, close to The Gate District at DIFC. In order to take advantage of these rates, please contact the hotel directly, either through the website, email or phone number provided. Full details can be downloaded from the Hotel Information document on this page.

Rooms are subject to availability as are the rates. November is a very busy time for hotels in Dubai so we advise that you book your hotel accommodation as early as possible. Extensions to the dates offered at the hotels can be agreed with the hotel directly. Where possible the hotels will accommodate your additional accommodation needs, but the rate will be dependent upon the prevailing rate for the time of year. Please note that room rates and terms and conditions vary from hotel to hotel.

Visas

The following nationalities can obtain a visit visa on arrival at Dubai International Airport. Andorra, Australia, Austria, Belgium, Brunei, Canada, Denmark, Finland, France, Germany, Great Britain, Greece, Holland, Hong Kong, Iceland, Ireland, Italy, Japan, Liechtenstein, Luxembourg, Malaysia, Monaco, New Zealand, Norway, Portugal, San Marino, Singapore, South Korea, Spain, Sweden, Switzerland, USA, and Vatican City.

For all other nationalities, please contact your chosen hotel, who will be happy to help you with arranging a transit visa. Fees vary between hotels and a refundable deposit of AED5,000 (USD1260) is required to support each application. Visa charges will be non-refundable. Rates are subject to change by the local authorities without prior notice.

Visa requirements:

- All initial visa applications must be requested on client company letter- headed paper supported by a company stamp and countersigned by a Senior Executive of the company. This letter must clearly state the name of the guest(s) for whom the visa application is requested.
- Clear passport copies for each individual guest requesting a visa.
- Passport validity (passport expiry date) for each guest's visa application should exceed 6 months from the date of arrival in the UAE.
- Visa application form completed (to be provided by the hotel).
- Credit card details as guarantee for the visa.

All paperwork should be submitted 14 days before arrival. Visas will only be processed once all required documentation received and payment has been processed. The procedure will take up to four working days.

Transfers

All hotels will provide a pre-booked transfer from Dubai International Airport to your chosen hotel for an extra fee. Please contact the hotel directly for further information.

Taxis are also readily available at Dubai International Airport. They are metered taxis and you will have to pay a AED20 (USD5.45) standing charge for coming from the airport as well as an optional AED4 (just over a dollar) in tolls depending on your route; this is in addition to your metered fair.

Shuttle Buses

DIFCweek shuttle buses will be provided between the hotels where we have negotiated preferred rates and the DIFCweek venue only.

Exchange Rates

The dirham is pegged to the US dollar. USD1 = AED3.672.

Al Murooj Rotana Hotel & Suites (5*)

Al Saffa Street, Off Sheikh Zayed Road, Adjacent to Dubai International Financial Centre, Dubai, UAE

T: +971 (0)4 321 1111

F: +971 (0)4 321 5555

E: almurooj.hotel@rotana.com

W: www.rotana.com/property-10.htm

Group name: DIFCweek

Block Code: DIF1711

Rooms available from 16 – 23 November 2007

Superior Room, Single	AED1,345	US\$366.29
Superior Room, Double	AED1,395	US\$379.90
Club Rotana Room, Single	AED1,545	US\$420.75
Club Rotana Room, Double	AED1,595	US\$434.37

Check in after 14:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Terms and conditions

- Book by 10 October 2007 to ensure these rates.
- All room nights not booked and guaranteed by 10 October 2007 will be released / cancelled and reconfirmation will be subject to room and rate availability.
- Room types and rates offered subject to availability.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate is offered on a bed and breakfast basis. Breakfast is served in Pergolas Restaurant.
- Upon reservation the room should be guaranteed either by advance deposit or by providing credit card details. Remaining payment for the full stay to be paid by the individual upon check-out.
- Cancellation policy:
 - 1 night per room cancelled will be charged if cancellation received from 11 – 21 October 2007.
 - 3 nights per room cancelled will be charged if cancellation is received from 22 – 30 October 2007.
 - 4 nights per room cancelled will be charged if cancellation is received from 1 – 10 November 2007.
 - Total number of room nights booked per room cancelled will be charged if cancellation is received from 11 November 2007 onwards.

Towers Rotana Hotel (4*)

Sheikh Zayed Road, Dubai, UAE.

T: +971 (0)4 3438000

F: +971 (0)4 3435111

E: towers.hotel@rotana.com

W: www.rotana.com/property-20.htm

Group name: DIFC

Block Code: RV-DIF1107

Rooms available from 16 – 23 November 2007

Superior Room, Single	AED850	US\$231.48
Superior Room, Double	AED900	US\$245.10
Club Rotana Room, Single	AED950	US\$258.71
Club Rotana Room, Double	AED1,050	US\$285.95

Check in after 14:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Terms and conditions

- All room nights not booked and guaranteed by 10 October 2007 will be released / cancelled and reconfirmation will be subject to room and rate availability.
- Room types and rates offered subject to availability.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate is offered on a room only basis except Club Rotana Rooms which include Club Rotana Facilities.
- Upon reservation the room should be guaranteed either by advance deposit or by providing credit card details. Remaining payment for the full stay to be paid by the individual upon check-out.
- Cancellation policy:
 - 1 night per room cancelled will be charged if cancellation received from 11 – 21 October 2007.
 - 3 nights per room cancelled will be charged if cancellation is received from 22 – 30 October 2007.
 - 4 nights per room cancelled will be charged if cancellation is received from 1 – 10 November 2007.
 - Total number of room nights booked per room cancelled will be charged if cancellation is received from 11 November 2007 onwards.

Villa Rotana Suites (4*)

Sheikh Zayed Road, Dubai, UAE.

T: +971 (0)4 321 6111

F: +971 (0)4 321 5333

E: villa.suites@rotana.com

W: www.rotana.com/property-18.htm

Group name: DIFCweek

Block Code: DIF1611

Rooms available from 16 – 23 November 2007

Superior Room, Single	AED850	US\$231.48
Superior Room, Double	AED900	US\$245.10

Check in after 14:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Terms and conditions

- All room nights not booked and guaranteed by 10 October 2007 will be released / cancelled and reconfirmation will be subject to room and rate availability.
- Room types and rates offered subject to availability.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate is offered on a bed and breakfast basis.
- Upon reservation the room should be guaranteed either by advance deposit or by providing credit card details. Remaining payment for the full stay to be paid by the individual upon check-out.
- Cancellation policy:
 - 1 night per room cancelled will be charged if cancellation received from 11 – 21 October 2007.
 - 3 nights per room cancelled will be charged if cancellation is received from 22 – 30 October 2007.
 - 4 nights per room cancelled will be charged if cancellation is received from 1 – 10 November 2007.
 - Total number of room nights booked per room cancelled will be charged if cancellation is received from 11 November 2007 onwards.

Shangri-La Hotel (5*)

Sheikh Zayed Road, Dubai, UAE

T: +971 (0)4 343 8888

F: +971 (0)4 343 8886

E: mice.sldb@shangri-la.com

W: www.shangri-la.com/en/property/dubai/shangrila

Group name: DIFC

Booking reference: DIF171107

Rooms available from 16 – 24 November 2007

Deluxe Room	Single	AED1,500	US\$408.50
Deluxe Room	Double	AED1,600	US\$435.73

Check in after 14:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Terms and conditions

- Book by 31 October 2007 to ensure these rates.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate for the Horizon Deluxe Room is offered on a bed and breakfast (American Buffet) basis. Other rooms are offered on a room only basis.
- All reservations must be guaranteed by one night room rate advance deposit in cash, bank draft or credit card (additional information required for credit card payment).
- Guaranteed reservations will be held until noon on the following day of arrival date.
- All non-guaranteed reservations will be released after 18:00hrs on the date of scheduled arrival. Thereafter, guest rooms will be subject to availability.

- Any cancellation, early departure or no show after 31 October will result in a late cancellation charge equivalent to the full duration of the stay.

Dusit Dubai (5*)

Dusit Roundabout, 133 Sheikh Zayed Road, Dubai, UAE.

T: +971 (0)4 343 3333

F: +971 (0)4 343 4222

E: sales07@dusitdubai.com

W: www.dusit.com

Booking reference: DIFC Delegates Rate

Contact person at Dusit Dubai: Surani Fernando

Rooms available from 16 – 23 November 2007

Deluxe Single Room	AED1,300	US\$354.03
Dusit Club Single	AED1,600	US\$435.73
One Bedroom Suite	AED1,500	US\$408.50

Check in after 15:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Terms and conditions

- Book by 1 November 2007 to ensure these rates.
- Room types and rates offered subject to availability.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate for the Dusit Club Room is offered on a bed and breakfast basis. Other rooms are offered on a room only basis.
- Upon reservation one night non-refundable deposit to be taken from individual's credit card. Remaining payment for the full stay to be paid by the individual upon arrival.
- If the reservation is cancelled 7 days or less before the arrival the full stay will be charged to the individual's credit card.
- For no show's, the full stay will be charged to the individual's credit card.

Al Manzil (4* Deluxe)

Burj Dubai Boulevard, The Old Town, Downtown Burj Dubai, Dubai, UAE

T: +971 (0)4 428 5888

F: +971 (0)4 428 5999

E: Saife@southernsun.ae or liezelm@southernsun.ae

W: almanzilhotel.com

Block code: 72200

Rooms available from 16 – 24 November

Check in after 14:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Single Room	AED950	US\$258.71
Double Room	AED1,000	US\$272.33
Suite	AED1,300	US\$354.03

Terms and conditions

- Book by 16 October 2007 to ensure these rates.
- Room types and rates offered subject to availability.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate for suites is offered on a bed and breakfast basis. Other rooms are offered on a room only basis.
- A reservation must be guaranteed by the guest's credit card.
- All bills must be settled prior to departure.
- Cancellations received 29 – 15 days prior to arrival date – 50% cancellation fee of the total calculated length of stay.
- Cancellations received 15 – 0 days prior to arrival date – 100% cancellation fee of the total calculated length of stay.
- Cancellations must be communicated in writing by fax or email to the reservations department.

Qamardeen (4* Deluxe)

Burj Dubai Boulevard, The Old Town, Downtown Burj Dubai, Dubai, UAE

T: +971 (0)4 428 5888

F: +971 (0)4 428 5999

W: qamardeenhotel.com

Block code: 72201

Rooms available from 16 – 24 November

Check in after 14:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Single Room	AED950	US\$258.71
Double Room	AED1,000	US\$272.33
Executive Suite	AED1,500	US\$408.50
Deluxe Suite	AED1,700	US\$462.96

Terms and conditions

- Book by 16 October 2007 to ensure these rates.
- Room types and rates offered subject to availability.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate for suites is offered on a bed and breakfast basis. Other rooms are offered on a room only basis.
- A reservation must be guaranteed by the guest's credit card.
- All bills must be settled prior to departure.
- Cancellations received 29 – 15 days prior to arrival date – 50% cancellation fee of the total calculated length of stay.
- Cancellations received 15 – 0 days prior to arrival date – 100% cancellation fee of the total calculated length of stay.
- Cancellations must be communicated in writing by fax or email to the reservations department.

Sofitel Palace Hotel (5* Deluxe)

The Old Town Island, Downtown Burj Dubai, P.O. Box 9770, Dubai, UAE.

T: +971 (0)4 428 7800

F: +971 (0)4 428 7900

E: H6230-RE@accor.com

Block code: DIFC

Rooms available from 16 – 24 November

Check in after 15:00hrs on the day of arrival.

Check out before 12noon on the day of departure.

Deluxe Room, Single	AED1,300	US\$354.03
Deluxe Room, Double	AED1,400	US\$381.26
Palace Room, Single	AED1,700	US\$462.96
Palace Room, Double	AED1,800	US\$490.20
Suite Room, Single	AED2,200	US\$599.13
Suite Room, Double	AED2,300	US\$626.36

Terms and conditions

- Book by 1 November 2007 to ensure these rates.
- Room types and rates offered subject to availability.
- Room rate is subject to 10% municipality fee and 10% service charge.
- Room rate is inclusive of buffet breakfast of the Ewaan Restaurant.
- A reservation must be guaranteed by the guest's credit card.
- All bills must be settled prior to departure.
- Cancellations received 30 – 15 days prior to arrival date – 50% cancellation fee of the total calculated length of stay charged to guest's credit card.
- Cancellations received 14 days prior to arrival date – 100% cancellation fee of the total calculated length of stay charged to guest's credit card.