

Director Development Programme

THE BOARD – PART 2

A Two-Day Workshop

For more information or to register, please visit www.hawkamah.org

Who should attend?

- Current and aspiring Board members / directors
- Senior managers involved in strategic decision making with significant Board level interaction

Topics

- The Board's Role, Directors' Duties and Liabilities
- The Effective Board: Composition and Structure
- Board Practices
- Board Procedures

Programme Objectives

The Programme is designed to:

- Provide participants with up-to-date materials, best practice and practical insights into Governance and Board leadership;
- Develop directorship skills and values for application within your organisation;
- Equip directors to learn through working together to resolve increasingly challenging corporate board situations;
- Promote communication of Governance, Board leadership concepts and processes; and
- Transfer leadership abilities to boards.

How will you learn?

These Workshops use a combination of handout materials, presentations and facilitated interactive learning, including case study exercises, to develop participants' understanding and potential to apply established Governance and Board Leadership principles and practices.

Dates, Costs and Locations

For more information about our programmes dates, costs, and location, please visit www.hawkamah.org

Workshop Outline

Day 1

Module 1: Board Role, Directors' Duties and Responsibilities

Module Learning Objectives:

By the end of this Module participants should be able to:

- Describe the board's governance roles and responsibilities
- Differentiate managing versus directing and identifying dilemmas
- Discuss the role separation of chairman and CEO
- Analyze directors' legal duties and liabilities

Module 2: The Effective Board: Composition and Structure

Module Learning Objectives:

By the end of this Module participants should be able to:

- Identify the characteristics and benefits of a balanced board
- Define types of directors and their leadership attributes
- Describe good practices in managing board directors' roles, responsibilities, committees, and remuneration

Day 2

Module 3: Board Practices

Module Learning Objectives:

By the end of this Module participants should be able to:

- Identify good practices for effective board meeting preparation, conduct, and follow-up
- Clarify board meeting roles and responsibilities of the chairman, directors, and corporate secretary

Module 4: Board Procedures

Module Learning Objectives:

By the end of this Module participants should be able to:

- Identify a dysfunctional board's characteristics
- Articulate key elements of a board evaluation
- Develop solutions to improve a board's effectiveness